

DIVISION II – CHIEF OF POLICE

30-3-10 **OFFICE CREATED; GENERAL POWERS.** There is hereby created the office of Chief of Police, an executive office of the City.

30-3-11 **DECLARED TO BE HEAD OF DEPARTMENT.** The Chief of Police shall be the head of the Police Department and shall have charge and custody of all property thereto. He shall have supervision of all members of the department who are on duty and shall be responsible for the proper management and conduct of the department.

30-3-12 **POWER TO PRESCRIBE RULES FOR DEPARTMENT.**

(A) The Chief of Police is hereby empowered to make reasonable regulations not inconsistent with such rules as may be made from time to time by the Council to govern the members of the Police Department in the performance of their duties, and such rules and regulations shall be binding on all members of the Police Department.

(B) The Chief of Police shall prescribe the proper uniform and badge for all regular and special police officers and shall make suitable regulations under which they shall be required to wear an appropriate uniform and badge by which they may be known and designated at all times.

30-3-13 **ENFORCEMENT DUTIES, COOPERATION WITH OTHER CITY OFFICIALS.** The Chief of Police shall be ultimately charged with the enforcement of all laws and ordinances in force in the City, relating to the public peace or safety; and he shall cooperate with the other officials of the City to aid in the enforcement of all the ordinances of the City.

30-3-14 **CUSTODIAN OF LOST PROPERTY.** The Chief of Police shall be custodian of all lost, abandoned or stolen property in the City.

30-3-15 **RECORDS AND REPORTS.**

(A) The Chief of Police shall keep or cause to be kept a record of all serious traffic or other accidents, other than fires, which result in loss or damage or injury to persons or property.

(B) The Chief of Police shall keep a suitable record of arrests made by the members of the Police Department or other officers or citizens where prisoners are brought to the police station for safekeeping or detention, such record to contain the

following information: number of arrests, date, name of prisoner, charge, name of officer or citizen arresting, name of judge trying the charge, amount of fine imposed, costs, and such other information as may be necessary or essential for the guidance of the Police Department and information to the proper City authorities.

(C) The Chief of Police shall report to the City Council upon the City Council's request the state of the police force, the number of arrests made, the amount of fines imposed, and any suggestions he may deem advisable for the improvement of the police force, its discipline and government.

(D) The Chief of Police shall, at the end of the fiscal year and oftener, report in writing to the City Council the state of the police force, with a detailed statement of the transactions of the Police Department for the preceding year, which report shall set forth all prosecutions for the violation of the City ordinances, all arrests made and by whom made, the nature of the offense, and before what judge brought, and how disposed of, and a statement of all property received by him since his last report and such statistics and suggestions in regard to the requirements of the department as he may deem advisable.

(E) The Chief of Police shall keep such records and make such reports concerning the activities of his department as may be required by statute or ordinance.