



JOB POSTING FOR A PUBLIC WORKS LABORER

The City of Du Quoin is seeking a full-time Public Works Laborer. This position is under the direct supervision of a Public Works Commissioner and Superintendent with an anticipated start date of July 25, 2019 or thereafter.

DESCRIPTION:

A Public Works Laborer is responsible for the maintenance and repair of the City's roads, right-of-ways, drainage, and water and sewer systems; installation and maintenance of signs, roadway markings, and new additions to the water and sewer systems; and removal of snow and ice. This position also operates, maintains, and repairs various machinery, tools, and equipment. Primary duties and responsibilities include, but are not limited to:

DUTIES AND RESPONSIBILITIES:

- Performs maintenance and repairs to City streets using the following heavy equipment: backhoe, dump truck, and street sweeper.
- Cuts trees, brush, and weeds using bucket truck, boom mower, and brush hog.
- Performs snow removal on an emergency call out basis using dump truck with plow.
- Installs and repairs traffic control signs and street signs.
- Repairs and replaces concrete curbing; installs, repairs, and replaces sidewalks.
- Performs necessary maintenance at Street garage, clean up and repair, general landscaping, painting, maintaining and repairing various equipment, machinery, and tools.
- Performs maintenance and repairs to various components of the City's Water and Sewer systems including water and sewer lines, fire hydrants, meters, manholes, lift stations, and all other related equipment.
- Operates the following heavy machinery and equipment as needed to fulfill the duties of the position: backhoe, dump truck, jet/vacuum truck, concrete saw, electronic meter reading equipment, and all other related equipment.
- Runs service orders including locating service lines for the JULIE system, reads meters, completes turn offs and turn ons, and installs and repairs damaged meters and/or meter pits.
- Makes repairs to property after completing excavations including landscaping duties and all other duties to restore property to original condition.
- Performs necessary maintenance at Water garage, clean up and repair, painting, maintaining and repairing various equipment, machinery, and tools.
- Participates on emergency call-out list which is in effect 24 hours a day for emergencies such as storms, snow, and damaged traffic control signs, etc.

- Provides respectful and professional service, cooperates and communicates effectively with all other Departments, co-workers, and the public, and strives to achieve shared goals.

QUALIFICATIONS:

- Must possess Class B or Commercial Driver's License
- Ability to pass general standards and right of way weed control testing
- Ability to work call outs
- Ability to work in extreme cold or heat
- Ability to fulfill the physical requirements demanded in the description above with excellent attendance